



Inclusive, Inquisitive, Intentional, Intimate, Inspiring **The Other Evangelical** www.evangelicalucc.org

SHARED SPACE INTENTION

The members and friends of Evangelical United Church of Christ want to share our facility.

We celebrate the sharing of our facility for many reasons. Because a significant portion of our church budget is used to maintain our facility, we understand that the fullest use of the facility is good stewardship. We also understand ourselves to be a community within a community, and wish to have our facility available for the good of the wider community. Most centrally, however, we believe that our facility can be used to extend our ministry beyond those we currently serve.

Therefore we encourage:

- § **Members/Friends:** EUCC members/friends to use the facility to extend the ministries that they are currently involved in. This may include activities with which members lead and/or participate (such as La Leche League and the St. Louis Woodcarvers). This may also include family gatherings and new initiatives. This building belongs to the members/friends of EUCC for the purpose of sharing our ministry.
- § **Shared Space Ministries:** the wider community to consider using our facility to expand ministries of justice and compassion. We invite the exploration of new ministries that will model our statement of purpose and Ministry. **Ministries** will be endorsed by the Governing Body.
- § **Shared Space Partnerships:** the ongoing use of our facility by community groups serving the vulnerable persons/groups (such as the AARP, the Parents as Teachers, and others). **Partnerships** will be respectful of our values and may (or may not) be connected with our ministries. Shared Space Partnerships will be scheduled as space is available after accommodating church programming, member/friend requests, and Shared Space Ministries.

204 East Lockwood – Webster Groves, Missouri 63119 – 314/968-1727

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photography courtesy of Lappin-Vogler Photography

SHARED SPACE EXPECTATIONS

We are glad that you are sharing this space with the members/friends of Evangelical United Church of Christ. Below are some of our expectations as we share this space together:

- § The Mission and Purpose Statement adopted by this congregation in January 2000 names our commitment to become an increasingly inclusive and diverse community. We ask that groups sharing our space respect and embody this commitment.
- § Rent is not charged for use of the facility. Donations to the ministry to offset the cost of utilities and maintenance are appreciated. If *Shared Space Partnerships* receive payment for services, we ask that 10% of proceeds be given as contribution to the church.
- § Cleaning staff is not available daily, so we ask that all that users of our facility share in the care-taking. Please leave the facility *better* than when you found it, and ready to welcome the next group; dishes washed and put away, furniture arranged, vacuum area used (vacuum is stored under the staircase in the janitor closet across from classroom 21). All trash is to be taken to the dumpster (located on the lower parking lot).
- § Paper towels, toilet paper, and trash bags are located in the storage closet located in Fellowship Hall). Please restock what is used and leave a note in the church office if supplies are low.
- § If maintenance needs are identified, please note them in writing and leave in the church office mailbox located on the door of the church office.
- § Keys are to be checked out through the church office and returned when not needed so that they can be reused. The exterior key opens all exterior doors, the interior key opens most interior doors.
- § When leaving the facility, please check to make sure that all lights are turned off and all doors are securely locked.
- § We ask that thermostats not be adjusted, most are set on timers. In the unlikely event that you should need to adjust them, make sure that you return them to their original settings.
- § No smoking is allowed in the building or on the grounds. We also ask that alcohol not be served at social events.
- § No food is to be left at the church unless prior arrangements have been made.
- § Use of the sound/music equipment in the sanctuary needs to be cleared through either the Music Director (Donita Bauer) or the Office Manager (Sue Schindel).

I have read these expectations and have shared them with members of my organization. We agree to follow these expectations.

Name: _____ Date: _____

Organization: _____

Questions and concerns about The Other Evangelical's Shared Space can be directed to:
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