



*Planning Teams exist for planning.
Ministry Circles exist for mission.*

JOB DESCRIPTION FOR
MINISTRY CIRCLES CONTACT

Qualities:

- § shows genuine interest in the particular area of ministry
- § accepts responsibility for task
- § accountable to Planning Team through Team Leader or Circle Convener

Definition: Ensures the completion of a specific task. Tasks may be one-time, recurring or ongoing.

Responsibilities:

- § implements the ministry task in a way that meets their own particular interests and availability within the perimeters of the objectives set forth by their related Planning Team.
- § invites as wide a participation in the ministry as possible.
- § responds to volunteer referrals from the Team Leader or Circle Convener.
- § communicates with church office to publicize events, reserve space, and submit related bills.

Term: Work with a particular Ministry Circle has no defined endpoint, but during the annual contact with Calling Circle, members are encouraged to review and amend their Ministry Circle commitments.