

CHECKLIST FOR STUDENTS “IN CARE”  
WITH EVANGELICAL UNITED CHURCH OF CHRIST

The “In Care” Process

- q Students must be a member of Evangelical United Church of Christ (EUCC) for one year prior to requesting “In Care” standing with EUCC and the St. Louis Association. During this year, students are expected to become actively involved in the life of the congregation including worship, education, leadership, and fellowship.
- q Prior to any request to EUCC for in care standing, students are encouraged to consult the United Church of Christ Manual on Ministry.
- q The In Care process begins when the student requests a meeting with EUCC’s In Care Circle. This committee is the student’s primary contact with the local church for both the In Care and Ordination processes. Currently the chairs of our In Care Circle are Kirk Foster and Mickey Clarke and the scheduled meeting time of the committee is the first Monday of each month at 7:00pm.
- q When the student requests a meeting they provide to the local committee the Statement of Faith paper as described in the Manual on Ministry. The Statement of Faith paper must be submitted to the committee no less than two weeks prior to the scheduled meeting to review the student’s request for In Care standing.
- q Based upon the recommendation of the In Care Circle, the Governing Body is asked to approve the committee’s action and sends a letter of recommendation to the St. Louis Association’s Committee on Preparation.
- q The student schedules an In Care interview with the Committee on Preparation. The committee will interview the student, vote on the recommendation and assign a mentor for the student.
- q The Committee on Preparation will have defined expectations that are the responsibility of the student to ascertain and fulfill.
- q If the student is a new member of the congregation, the student is expected to find ways to remain visibly connected with the local church throughout their time in this process. After the student is granted in care standing with the Association, she/he will meet again with the EUCC In Care Circle to discuss a plan to remain visibly connected with EUCC during and throughout the in care process. We strongly urge students new to EUCC to spend at least one Field Education unit with this congregation.
- q The student is expected to schedule annual meetings with EUCC’s In Care Circle to discuss process and plans.

The Search Process and Approval for Ordination

*Please Note: The average length of search for a first call is approximately 12 months. Please begin this process accordingly.*

- q Complete the UCC Profile (available online).
- q Write your Ordination Paper as defined in the Manual on Ministry.
- q Schedule an Ordination Interview with EUCC’s In Care Circle, providing to them at least section 3 of the Ordination Paper as described in the Manual on Ministry. The local committee must act affirmatively, requesting the Governing Body support, prior to a letter of recommendation being sent to the Association. This interview must be conducted at least one month prior to the ordination interview and all supporting materials must be to the committee at least two weeks prior to the C&M interview.
- q Schedule an Ordination Interview with the St. Louis Association Committee on Preparation.
- q The pastor and/or a member of the committee will be available to attend the interview at the student’s invitation.
- q Following “approval for Ordination pending call”, you will be authorized to circulate your profile.

Ordination

- q Ordination can be scheduled when a call is secured.
- q Schedule your ordination in consultation with both the calendars of the local church and the Association.

I have received and reviewed the expectations for students In Care with Evangelical United Church of Christ.

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Signature of Student

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Date

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Signature of EUCC In Care Circle