



# EVANGELICAL UNITED CHURCH OF CHRIST

## EUCC Governing Body Meeting – October 17, 2007

<b>Location</b>	EUCC, Fireside Room	
<b>Start time</b>	7:00pm	
<b>Attendees</b>	Nick Gilham (Financial) David Faulkner (Worship) Margie West (Worship) Sean Bryant (Servant) Debbie Gregg (Community) Bob Risk (Facilities) Laura Bardelmeier (People) Katy Hawker Wynn Miller Erik Soell	<i>Not in attendance:</i> <i>Laura Evans (Servant)</i> <i>Patty Pelikan (Community)</i>

### Opening

- § Nick brought snacks.
- § David Faulker shared a poem 'Fire' (by Judy Brown) from the book, *Teaching the Fire*.
- § <http://www.judysorumbrown.com/resources/poems.html>

#### Fire

What makes a fire burn  
 is space between the logs,  
 a breathing space.  
 Too much of a good thing,  
 too many logs  
 packed in too tight  
 can douse the flames  
 almost as surely  
 as a pail of water would.

So building fires  
 requires attention  
 to the spaces in between,  
 as much as to the wood.

When we are able to build  
 open spaces  
 in the same way  
 we have learned  
 to pile on the logs,  
 then we can come to see how  
 it is fuel, and absence of the fuel  
 together, that make fire possible.

We only need to lay a log  
 lightly from time to time.  
 A fire  
 grows  
 simply because the space is there,  
 with openings  
 in which the flame  
 that knows just how it wants to burn  
 can find its way.



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### Facilities

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- § Bob shared that the Facilities team is meeting this Sunday at 9:45am. They are going to review their 2007 goals (most of which are complete), look into other short term goals for 2007, and talk about long-term planning. They are also going to revisit the 'shared space' agreements that we have in place.
- § It was brought up that we have received a bid for cleaning the kitchen (in advance of the Harvest Dinner), and Bob will need to work with Nick to determine the proper line item in the budget for this (needed) work.

### Financial

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- § Nick shared that Pledge Sunday is November 11. His team is working on a guide now. The formal budgeting process will begin after Pledge Sunday.
- § We are under of giving overall, and over on team budgets.
- § Wynn reported that we at one time used to show budget information in the bulletins, and asked if that might be something we can start to share again (as some members find this information helpful). Nick and Katy have wanted this as well, and we hope to rectify this over the next few months.
- § Wynn also reminded the group that we will need an audit for the Annual Meeting, which typically takes a few weeks after the books close. In the Capital Campaign era, Wynn thought it prudent that we validate and approve our financial position (via an external, third-party) with the congregation.

### People

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- § Laura shared that Don H. has given his notice; there are no specifics on the timeline and he has agreed to work through the budgeting season. With some software purchases (QuickBooks), we have a few options for resources, including assigning this work to someone on staff or outsourcing.
- § Laura also met with Leslie Evans, who is interested in working a 40-hour week. Laura is looking at her job description now.
- § Sue Schindel is also interested in increasing her hours.
  - The People Team is going to do some additional work on these first three items before the next Governing Body meeting, to determine what steps (and approvals) should be considered.
- § Laura also shared that in the context of another agenda item (see Community update below), she is reviewing the Safe Church code from the UCC Insurance Board.

### Community

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- § Debbie shared that they are outlining their circles now, to identify the who, what, why, etc. for those recurring events. They are looking to fill some circles, and this information should come in handy.
- § They are also looking to honor Al Schon, and the Annual Meeting was suggested as an option.
- § The Harvest Dinner is set for Saturday, November 10.
- § Trivia night was a success.
- § A meeting has been set for Sunday, October 21, to meet with parents of 7-12 grade youth, EUCC staff and GB members to ensure that we have a safe place for everyone. (More on the **Youth Meeting** below.)



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### Servant

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- § Sean shared that they are meeting after church this Sunday to talk about the monthly giving campaign (where each month an organization is highlighted and donations accepted) along with the special quarterly giving. They are also looking to develop some informational materials to share with the congregation. October will focus on Neighbors in Need (<http://www.ucc.org/nin/>).
- § Servant Team is also looking to develop processes for groups to use who wish to come to EUCC to solicit funds and to state their case.
- § Finally, we do have a few special giving events in our church year (Thanksgiving, Christmas) that we will need to determine where those funds go to be clear to congregants. Katy mentioned that a possible youth mission trip is an example of another special fund.

### Worship

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- § David reported that they have not yet met, and are looking to meet up with Al.
- § A couple of requests have come in related to sound (mics in the rear of the sanctuary, speaker-positioning affecting the first few rows) and Katy suggested that those items go directly to Donita.
- § St. Frances have talked about placing a piece of modern iconic art in the sanctuary, but they have not yet formally asked EUCC for anything yet.

### Communications

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- § Erik asked for input or corrections to the September 21 meeting minutes, as Leslie is archiving these for the church.
- § Erik also shared an updated communications plan, showing the methods of our communications. Elements of the KYP are being folded into other means (the re-formatted weekly News and Notes for one), and we have all been asked to continue to focus on over-communication as much as possible.

### Survey

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- § Laura shared that (so far) 72 people have completed the survey and that we are getting very helpful data. They are going to import that data into a database, where reports will be provided to the specific teams, and a summary report will come to the Governing Body. The People Team will reply to congregants with general questions, but the specific teams are expected to respond to team-specific questions and comments.

### Youth Meeting

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- § As stated above, there will be a meeting for parents of 7-12 grade youth, including staff and Governing Body members this Sunday.
- § Katy shared that we have a significant number of youth now, and we need to set clear expectations for what is—and is not—tolerated.
- § Some discussion was held on the structure and intent of the meeting, which will be led by Debbie Gregg.



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### Team Records

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- § Wynn shared that a record for the Advent Fair was shared recently, and it seemed like an appropriate idea for each team to work to make sure that they key elements (who, what, when, where, how) for each circle are captured, using a (yet-to-be-created) templated form.

### Next GB meeting

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- § We had set aside November 10 (Saturday) as a possible meeting time, and after discussion about all options (Saturday, 11/10; Wednesday, 11/14; Thursday, 11/15; Saturday, 11/17) we decided to meet on Saturday, November 17. This will most likely take place at church, but we will see if Eden is available. Erik has sent an invitation to the GB.
- § To fully use that time together to work on long-term goals and other items, we are going to use the Wiki for team updates. Erik will send out links and instructions, and everyone is asked to have your updates online by Thursday, November 15<sup>th</sup>.

### Capital Campaign

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- § Wynn shared that group has been meeting regularly, and a package has been created for prospective architects, contractors and project managers.

### Items for next meeting

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- § Governing Body name.
- § Long-term goal planning.

### Closing

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- § The next meeting is Saturday, November 17<sup>th</sup>, at 7:45am.
- § The meeting was closed with a prayer led by Katy.